

Application

Select one or both
 Consultant Trainer

DATE _____

Name:	Company Name:
Address:	Phone:
	Fax:
	Email:
Website:	Best way for us to contact you? <div style="display: flex; justify-content: space-around;"> Email Phone </div>

What experience do you have with nonprofits?

What trainings/consulting services are you interested in offering?

What training/consulting experience do you have?

Please list four references. Include two references that can speak on your nonprofit expertise and two that can speak on your training, public speaking, or consulting experience.

Name: _____

Email: _____ Phone: _____

Name: _____

Email: _____ Phone: _____

Name: _____

Email: _____ Phone: _____

Name: _____

Email: _____ Phone: _____

Please submit a 250 word or less biography that may be used to advertise your training/consulting services:

Trainer/Consultant Expectations

We are pleased that you are applying to share your time and expertise with the Alliance for Better Nonprofits, our members, and the community. The Alliance for Better Nonprofits expects all of our experts to provide outstanding customer service and uphold the Alliance for Better Nonprofits' standards and values when representing our organization as a trainer/consultant.

Passion

- Deep understanding of the nonprofit industry and nonprofit professional development
- Enthusiasm for impacting and empowering nonprofits across East Tennessee

Professionalism

- Verifiable expertise in your specific training/consulting topic, such as past training outlines or job experience
- Experience in public speaking and providing engaging content in an adult education environment
- Meeting, or exceeding, all deadlines for materials provided by Director of Training/Consulting
- Serve as a positive and professional ambassador for the Alliance for Better Nonprofits
- All content, curriculum, and materials provided to the trainer/consultant from the Alliance for Better Nonprofits is proprietary information and the ownership is held by the Alliance for Better Nonprofits
- Keep confidentiality in regards to the Alliance for Better Nonprofits' proprietary information and details disclosed by nonprofits in the training/consulting environment
- Personal beliefs and partisan political activity should be kept outside of the Alliance for Better Nonprofits training/consulting sessions
- Any follow-up work, training, or consulting requested from a nonprofit as a result of the trainer/consultant's involvement with the Alliance for Better Nonprofits is considered work for the Alliance for Better Nonprofits and must be disclosed to and coordinated through the Alliance for Better Nonprofits

Communication

- Adaptability, open communication, and cooperativeness with the Alliance for Better Nonprofits staff and Director of Training/Consulting

Post-Training

- Understanding that training hours are not guaranteed
- All trainers/consultants will be evaluated by the training attendees/consulting participants and the Director of Training/Consulting
- The Director of Training will determine if a training and trainer will be rescheduled based upon evaluation scores, participant feedback, assessment of training topic, and overall objectives of the Alliance for Better Nonprofits

The Alliance for Better Nonprofits requests that each trainer donate their first training as a “try-out” for both the trainer and organization.

The Alliance for Better Nonprofits may revise, amend, and/or modify the trainer/consultant expectations at any time.

Once a decision is made to invite you to administer a training or consulting project, a formal agreement will be negotiated for the scope of work.

I hereby understand and agree to the expectations of the Alliance for Better Nonprofits as stated above.

Signature

Date

Thank you for completing the application!

**Save this
document to
your computer**



**Email as an
attachment to:
ebenson@betternonprofits.org**